

# Diné College Board of Regents Work Session Minutes

Diné College Board of Regents Work Session		Date: Thursday, August 30, 2018
Present:	Greg Bigman (teleconferenced 12:48- 1:37 p.m.), Johnson Dennison, Sharon Toadecheenie, Theresa Hatathlie (Quorum is not required for work session) <b>4</b> Regents in attendance.	Location: Diné College Tuba City Center Conference room Tuba City, AZ Time: 11:00 a.m.
Excused Absence:	Dr. Tommy Lewis Jr., Felisha Adams, Nelson S. BeGaye, Anderson Hoskie.	

Agenda		
August 30, 2018 Work Session minutes approved on February 15, 2019. Motion by Regent Begay, second by Regent Dennison. Vote: 5-0-0.		
I. <b>Call to Order:</b> Regent Bigman called meeting to order at 12:45 a.m.		
II. <b>Roll Call:</b> Regent Hatathlie conducted roll call and appointed Regent Toadecheenie to assume secretary duties for this meeting.		
III. <b>Invocation:</b> An acknowledgement was made that Louise Kinsley, adjunct faculty, provided the prayer during the center appreciation.		
<b>IV. Approval of Agenda</b> Motion approve agenda by Regent Dennison, second by Regent Toadecheenie.  <b>Vote on amending motion: 3-0-0.</b> <b>Vote on approving motion: 3-0-0.</b>	<b>Follow-Up Action:</b>	<b>Responsible POC:</b>
<b>V. Approved Items:</b> 1. <b>Board Reporting</b>  Discussion consisted of formalizing the reporting process for easier tracking. The process should include the various centers. a) Purpose ➤ Primary ○ Tracking progress of goals. ○ Measuring and Tracking performance through benchmarks.		

## Diné College Board of Regents Work Session Minutes

- Provide updates on activities.
- Secondary
  - Refinement of management practices
  - Improvement of communication
  - Establish better financial modeling and improved performance
- b) Linking of mission, plans, and goals  
Discussion of linking the below items within the reporting process.
  - Rooted in Diné language and culture, our mission is to advance quality post-secondary student learning and development to ensure the well-being of the Diné People.
  - Strategic Planning
  - Capital Improvement & Investment Plan
  - Academic Master Plan
  - Navajo Nation Goals
- c) Models for Performance Assessments
  - Types of Models
    - 1.) Input, output model
    - 2.) Resource efficiency and effectiveness
    - 3.) Needs and returns
    - 4.) Student needs and ROI
- d) Metrics categories
  - Student Enrollment
  - Retention and Persistence Rate
  - Student Academic Performance and Outcomes
  - Graduation/Completion Rates
  - Employment Status and Employer Ratification

## Diné College Board of Regents Work Session Minutes

- |  |  |  |
|--|--|--|
| <ul style="list-style-type: none"><li>• Degree and Certificate Awarded</li><li>• Students/Graduate/Faculty/Staff Satisfaction</li><li>• Faculty/Staff and Department Performance</li><li>• Financial Ratios</li><li>• Future Education Plans</li><li>• Quality Instruction Controls</li><li>• Student Learning</li><li>• Budget and Actual Revenue/Expenditure</li><li>• Employee Awards or Institutional Awards</li><li>• Faculty Quality</li><li>• Volunteer or Outreach Activities to the Community</li><li>• Economic Impact</li><li>• Application and Enrollments</li><li>• Total Course Credits</li><li>• Cost comparison</li><li>• Student Debt</li><li>• Start-up and Maintenance Costs for New Programs</li></ul> <p>e) Metric Reporting</p> <ul style="list-style-type: none"><li>• PPPM data: trainings and employee actions data</li><li>• Major Expenses: bids and transactions</li></ul> <p>f) Board Reports</p> <ul style="list-style-type: none"><li>• Part 1: Goals and progress.</li><li>• Part 2: Measure and track performance through benchmarks.</li><li>• Part 3: Provide updates of update on activities.</li></ul> <p>g) Roadmap for development</p> <ul style="list-style-type: none"><li>• Define and refine definition, calculations and assumptions for metrics</li></ul> |  |  |
|--|--|--|

## Diné College Board of Regents Work Session Minutes

- Develop benchmarks and utilize dashboard in reports
  - Develop other data systems and other evidence gathering methods to analyze performance like surveys, examination data, course evaluation, department reviews, faculty/staff evaluations, etc.
  - Define key (primary) and secondary indicators
  - Refine policies and procedures
- 
- Regent Toadecheenie recommends additional discussion at another meeting on the board reports when all regents are present.
  - Regent Bigman recommends continued collaboration with the College President on his expectations of the board and the boards' expectations of him.

Dr. Roessel assured he would review the information within the PowerPoint with the college administrators. Dr. Roessel recommends regents share any additional data requests that may not have been covered today.

- Regent Dennison strongly recommends that implementation also include the philosophy of the college.
- h) Growth Model – Provost Garrity  
The initial approach to board report submissions was a narrative style. Provost inquires if the approach should be to return to the narrative style.
- Regent Hatathlie clarifies the reporting should include measurable outcomes.

## Diné College Board of Regents Work Session Minutes

The Provost reports that she is currently working with the Deans and is having discussion on growth models, including the Institutional Grants Office.

Provost announced the closeout of a Navajo Nation goal with having an online Navajo Language course. A future target of having pilot program for online Navajo Medical terminology. The program has 57 out of 60 students that were targeted for enrollment.

- Regent Dennison asks if adjunct faculty onboarding includes the Navajo Philosophy
  - Provost Dr. Garrity advised not at this time.

### **2. Financial Analysis and Management Practices**

Gala update- A proposed budget meeting scheduled on Friday before the event has been planned. Gala ticket purchasing will be available for board members in supporting the scholarship fundraising event.

The board budget has been combined with the budge for the Office of the President. An overall reduction of \$5,000 for the combined amounts was done, that does impact stipends.

- Virtual meetings by phone or video as an approach to reduce costs.
- A new focus to strategically support growth in programs within academics.
- Reduction of legal costs by sending only specific items that require the additional review.

A look at carry-over funding to support the Foundation in its start up phase.

## Diné College Board of Regents Work Session Minutes

<ul style="list-style-type: none"> <li>✚ Regent Hatathlie supports the support of the fundraising through the purchasing of their tickets to attend.</li> <li>✚ Regent Hatathlie request for budget breakdown for the costs incurred at the Navajo Nation Presidential Forums.             <ul style="list-style-type: none"> <li>○ Crystal Cree reports \$1,500 from the college and in-kind donations supported the event.</li> </ul> </li> </ul> <p><b>3. BOR Committee Reports and Schedule</b> The College President, Dr. Roessel will review and refine their actions to meet the expectations.</p>		
<p><b>VI. Executive Session:</b> There was no executive session during this meeting.</p>		
<p><b>VII. Next Meeting:</b> Board of Regents Regular Meeting September 14, 2018, 11 a.m. Proposed Location: Window Rock Campus, Room 1 Window Rock, Navajo Nation (AZ)</p>		
<p><b>VIII. Adjournment:</b> Meeting adjourned by consensus. There was no discussion. <b>Vote: 3-0-0.</b> <b>Meeting adjourned at 2:54 p.m.</b></p>		

*Respectfully submitted by: Michelle Cury, Diné College Board of Regents Executive Assistant*