

Diné College Board of Regents Meeting Minutes

Diné College Board of Regents Meeting		Friday, October 12, 2018
Present:	Greg Bigman, Dr. Tommy Lewis Jr., Johnson Dennison, Anderson Hoskie (arrived at 9:53 a.m.), Devon Begay, Sharon Toadecheenie (Quorum of <u>5</u> is met) <u>6</u> Regents in attendance.	Location: Diné College Tuba City Center, Conference Room Tuba City, AZ Time: 9:00 a.m.
Excused	Theresa Hatathlie, Nelson S. BeGaye	
Absence:		
Agenda		
October 12, 2018 minutes approved December 14, 2018. Motion by Regent Dennison, Second by Regent Toadecheenie. Vote 6-0-0.		
I. Call to Order: Regent Bigman called the meeting to order at 9:56 a.m.		
II. Roll Call: Regent Toadecheenie assumed secretary responsibilities for this meeting.		
III. Invocation: Regent Dennison provided the prayer for the meeting.		
IV. Approval of Agenda		Follow-Up Action:
<p>Motion by Regent Dennison to amend and adopt the agenda, Second by Regent Dr. Lewis Jr.</p> <p>Discussion: Correct minor typos. Motion by Dr. Lewis Jr. to add resolution 8H, <u>“Approving the Digital Arts Certificate and the Art Endorsement Certificate.”</u>, Second by Regent Begay.</p> <p>Vote on amending motion: 6-0-0. Vote on approving motion: 6-0-0.</p>		<ul style="list-style-type: none"> ▪ Revise agenda as noted.
		Responsible POC:
		BOR Executive Assistant
V. Introduction of Guest and Staff		
<ul style="list-style-type: none"> • Greg Bigman, BOR President • Dr. Tommy Lewis Jr., BOR Vice President • Sharon Toadecheenie, BOR Treasurer • Johnson Dennison, BOR Member • Anderson Hoskie, BOR Member 		<ul style="list-style-type: none"> • Bo Lewis, Vice President • Joy Thompson, Director of IT • Crystal Cree, Policy Analyst • Jennifer Smith, Legislative • Velveena Davis, Executive Director OIPR • Janeen Tapaha, SA Vice President

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<ul style="list-style-type: none"> • Devon Begay, BOR Member • Dr. Monty Roessel, Diné College President • Dr. Geraldine Garrity, Provost 	<ul style="list-style-type: none"> • Jesse Maloney, FA Vice President • Chris Balzano, NM Lobbyist 	
VI. Public Comments Dr. Lewis Jr., acknowledge service of departed Navajo Nation Leader Mr. Begay.		
VII. Announcements <ul style="list-style-type: none"> ▪ October 19, 22-23, 2018 Higher Learning Commission Comprehensive Evaluation Visit. Locations: Shiprock & Tsaile. ▪ October 22-27, 2018 ACCT Leadership Congress '18 in New York, NY ▪ October 25-27, 2018 21st Diné Studies Conference in Tsaile, AZ ▪ November 26-28 STEM Festival in Tsaile, AZ 		
VIII. Approval of Meeting Minutes & Work Session Minutes Work Session July 12, 2018 Crownpoint, New Mexico Regular Meeting February 2, 2018 Flagstaff, Arizona Motion by Regent Toadecheenie to approve July 12 th minutes, Second by Regent Begay. Motion by Regent Dr. Lewis Jr. to table February 2nd, Second by Regent Dennison. <ul style="list-style-type: none"> ○ Diné College President, Dr. Roessel, <p>Vote on amending motion: 6-0-0. Vote on approving motion: 6-0-0.</p>	Follow-Up Action	Responsible POC
Follow-Up Action <ul style="list-style-type: none"> ▪ Revise noted minutes to include amendments. 	Responsible POC BOR Executive Assistant.	
IX. Reports	Follow-Up Action	Responsible POC
Oral Reports		

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1. Office of the President – Dr. Roessel, President

HLC visit scheduled for Shiprock, NM on Friday, October 19, 2018. October 22-23, 2018 visit scheduled for Tsaile, AZ. A collaborative effort with Academics and Student Success has been on student retention. The HLC review process has revealed a need for a narrative piece to accompany the collected data.

The college is prepared with proposal and resolution for faculty, staff, and student housing; and wellness center. There are plans to continue efforts with NHA.

President attended AIHEC Conference and was advised that Title III funds may not be renewed, resulting in a 10 cut or approximately \$172 million. The increased enrollment trend may help the college in its allocation of funds.

The 50th Anniversary presents an opportunity to reengage with stakeholders at local, state, and national levels. Chris Balzano shares the Legislative Finance Committee and House of Education Committee has interest in learning more particular initiatives from Diné College.

The Vice President of Finance & Administration provide follow-up to directive during prior request to purchase modular units. An on-site visit with manufacturer in Reno, NV was made to research sustainable housing as an option for the college. The design is energy efficient powered by solar panels. The smart technology allows keyless entry options, water monitoring, and self-regulated. The units are prebuilt and once placed on-site (foundation not required) can be immediately habitable.

- ✚ Cost of the units was asked by Regent Hoskie. Regent Hoskie then asks about square footage, maintenance cost and if additional training would be required of staff.
 - VP Lewis provides costs as \$65,00-unit shell without furnishings; \$97,000 fully furnished unit, and approximately \$187, 1 fully furnished double shell unit. The trouble shooting for units are remote and training opportunities may be available for some items. A technician may also be sent on-site if remote controls do not fix issue.

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<ul style="list-style-type: none"> ○ Diné College President, Dr. Roessel informs the units are off-the-grid. The unit is approximately 410 square feet. ✚ Regent Begay asks of the material used in the units. <ul style="list-style-type: none"> ○ A fiber material is used, responds VP Lewis. ✚ Regent Toadecheenie inquires of any collaboration with NHA for this option. <ul style="list-style-type: none"> ○ There is interest in reaching out to NHA after piloting this housing project. <p>Executive Director of OIPR, Velveena Davis, provided several reports to the Board of Regents this month.</p> <ul style="list-style-type: none"> ▪ The annual report survey had 118 attendees with 34 participating in the survey. ▪ The Annual Performance report included a summary of performance on quarters 1, 2, and 3. ▪ The athletic equity report is governed by the Department of Education. The report is published and includes the scholarship funding provided to athletes. ▪ The 2018 Annual Security & Fire Report included crime statistics by Campus, Center, Branch, and Overall. This year’s report data shows crimes on campus has decreased. <ul style="list-style-type: none"> ✚ Regent Begay reports for correction that the academic catalog references the “campus police.” <p>Crystal Cree presents a draft presentation that currently is in-progress. The goal is to clearly identify and purpose of changes for the Navajo Nation Council.</p> <ul style="list-style-type: none"> ✚ Regent Bigman suggest a visual approach and will share sample presentations. A recommendation to include a background. The proposed changes will aid the college with Ancillary support. ✚ Diné College President, Dr. Roessel, inquires of timeline. <ul style="list-style-type: none"> ▪ Regent Bigman estimates by the end of October. 		
<p>2. Faculty Association – Jesse Maloney, FA Vice President</p>		

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<p>The faculty association held a meeting at Convocation. The faculty handbook was approved by the association. The faculty association discussed revisiting two items faculty overload pay and distance education manual. The faculty association reports they are experiencing difficulty in making quorum.</p> <ul style="list-style-type: none"> ✚ Regent Bigman inquire if the outline reflects the strategic planning held by the association. Regent Bigman explains the proposed charter revisions will allow voting privileges for the faculty and staff associations. ✚ FA Vice President, Jesse Maloney, states no. ✚ Diné College President, Dr. Roessel, adds: <ul style="list-style-type: none"> ▪ He agreed to meet with faculty association officers the week following a board meeting. The faculty, staff and student association officers meet every other month. ▪ Director of Human Resources reaching out to counsel for training. The training would also include the Board of Regents. 		
<p>3. Quarterly Overview</p> <p>a. Provost, Dr. Geraldine Garrity</p> <p>The HLC writers focused on tying the college values into the HLC documents. A goal set to increase their enrollment by 5% made by the school deans. Building Capacity is another stated goal. The academic division is focused on prepping for the HLC visit.</p> <ul style="list-style-type: none"> ✚ Regent Bigman consider utilizing a dashboard and lists some reasons: <ul style="list-style-type: none"> ○ Tracking time completion for graduation ○ Cost analysis for effectiveness ○ Utilization of metrics ○ Organization of priorities ○ Identifying allocation of resources <p>b. Vice President of Finance & Administration, Bo Lewis</p>		

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<p>The finance department’s focus is on closing-out for the year, strategic goals, and budget. The remaining budget for fiscal year 18 is estimated at \$128,000. A more accurate amount will be available in November. The current manual process is resulting in time constraint getting data for Monthly reports. Current issues with providers is causing delay in moving to system generated close-outs. The audit does differ than the monthly report. VP Lewis makes a recommendation to have meetings held at the end of the month.</p> <p>✚ Regent Bigman explains the finance board report assists as a management tool and there is an understanding there will be some slight variances. The annual audit report will provide the precision analysis for the Board of Regents.</p>			
Written Reports			
<p>1. Office of the President – Dr. Roessel, President a. Project and Operations Report b. OIPR Report</p>	<p>Motion by Regent Dr. Lewis to accept oral & written reports, Second by Regent Dennison. Vote: 6-0-0.</p> <p>There were no specific directive(s) provided from oral or written reports.</p>	Follow-Up Action:	Responsible POC
<p>2. Office of the Provost – Dr. Geraldine Garrity, Provost</p>			
<p>3. Office of Finance and Accounting – Bo Lewis, VP</p>			
<p>4. Office of Student Affairs – Glennita Haskey, VP</p>			
<p>5. Office of External Affairs – Marie Nez, VP</p>			
<p>6. Staff Association- Calvin Dominguez, SA President</p>			
<p>7. Faculty Association- Barsine Benally, FA President</p>			
<p>X. Old Business Action Item 1 “A” – <u>Approval of the Diné College Board Meeting Planner 2018-2019.</u></p> <p>Motion by Regent Toadecheenie to recall item, second by Regent Begay. The item was previously read into record.</p>			

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<p>Discussion: The item pending approval to obtain motions for the record. There have been no changes to the presented resolution since the last meeting.</p> <p>Vote for approving motion: 6-0-0.</p>		
<p>XI. New Business</p> <p>Action Item 2 “B” – <u>Diné College Board of Regents approves a Cooperative Agreement between the Tsaile Health Clinic and Diné College to ensure services for non-Indian staff and students.</u> Read into record by Regent Toadecheenie.</p> <p>Motion by Regent Toadecheenie to approve resolution, second by Regent Begay.</p> <p>Discussion: Regent Begay voiced her support of the resolution. She shared an experience of assisting a non-native American student travel to Gallup for their medical needs. Regent Toadecheenie asked for the attachment referred on the resolution. Regent Dr. Lewis requests the exhibit referenced within the body of the resolution.</p> <ul style="list-style-type: none"> ○ The attachment is currently with legal counsel under review. A final version and memorandum will be provided to the college. The supporting documents will accompany the approved resolution for board records. ○ Dr. Roessel asked for removal of clause that holds the college responsible for unpaid amounts due to the clinic from students, faculty, and staff. <p>Vote for approving motion: 6-0-0.</p> <p>Action Item 3 “C” – <u>Respectfully asking the Navajo Nation Council to fund Diné College and Navajo Technical University in the amount of \$60 million (\$30 million a piece) from the Síhasin Fund to establish an endowment for educational, research scholarships projects.</u> Read into record by Regent Toadecheenie.</p> <p>Motion by Regent Dr. Lewis Jr. to approve resolution, second by Regent Dennison</p>	<ul style="list-style-type: none"> • Reference the attachment in body of the resolution. • Ensure the noted attachment is provided to accompany the resolution within the board records. <ul style="list-style-type: none"> ○ Clause will be removed from the final version of the agreement. 	<p style="text-align: center;">President</p>

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<p>Discussion: Regent Bigman strongly supports the resolution with its educational opportunities for Diné students. The next step will be sending the resolution to NTU to align joint resolutions with matching language. A fund expenditure plan will be included with the proposal.</p> <p><i>Motion by Regent Bigman for directive to issue a press release and obtain letters of support from local chapter houses. Second by Regent Toadecheenie. Vote: 6-0-0.</i></p> <p>Vote for approving motion: 6-0-0.</p> <p>Action item 4 “D” – <u>Diné College will reestablish the Diné College Press to research, expand, elaborate and enlighten a Navajo perspective on Navajo history, language and culture through publishing.</u> Read into record by Regent Toadecheenie.</p> <p>Motion by Regent Dennison to approve resolution, second by Regent Toadecheenie.</p> <p>Discussion: Regent Dennison shares his support and confidence Dr. Roessel’s background will help with this initiative. Regent Dennison supports and asks consideration to have printed in Navajo font. Regent Bigman likes the digital format.</p> <ul style="list-style-type: none"> ○ Diné Studies Conference will showcase art exhibit and announcement of the Diné College Press. ✚ Regent Toadecheenie asks if student opportunities will be available. <ul style="list-style-type: none"> ○ Initially students may assist but has a limited role. ✚ Regent Begay supports using student photography for publication. <p>Vote for approving motion: 6-0-0.</p> <p>Action Item 5 “E” – <u>Diné College will create a peer reviewed research Journal of Navajo to provide publishing opportunities for scholars of Navajo.</u> Read into record by Regent Toadecheenie.</p>	<p>DIRECTIVE: Press Release and obtain letters of support from local chapter houses.</p>	<p>President and Administration</p>
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Motion by Regent Toadecheenie to approve resolution, second by Regent Hoskie.

Discussion: None.

Vote for approving motion: 6-0-0.

Action Item 6 “F” – Approving and Authorizing the Expenditure of \$149, 142 (One hundred forty-nine thousand one hundred forty-two dollars) for the Purchase and Implementation of the Atrium OneCard System as the Diné College Campus Card Turnkey Solution.

Read into record by Regent Toadecheenie.

Motion by Regent Dennison to approve resolution, second by Regent Begay.

Discussion: Director of IT, Joy Thompson, goal is to simplify process for students and reducing students carrying cash on-hand. The charges will be real-time and can be implemented at all centers and campuses.

- Supports food, vending, printer services and online and on-site bookstore purchases.
- Support controlled entries and reduce keys to gain access to needed areas.
- Three (3) Card printing machines will available to print cards.
- \$164,596 original quote prior to negotiating for lesser amount included in resolution.
- ✚ Regent Dr. Lewis requests if there are additional costs anticipated.
 - Ms. Thompson advises the costs includes implementation services and licensure, all-inclusive with no additional costs.
- ✚ Regent Bigman inquires of door hardware and number of identified doors for keyless access.
 - Ms. Thompson has identified 13 doors at Tsaille and has the capability to expand. There will be additional expenditures to add additional doors but internal budget can support those costs.
- ✚ Regent Begay supports the initiative and requests consideration of expanding hours to library or gym upon implementation of the cards.

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Vote for approving motion: 6-0-0.

Action Item 7 “G” - Approving the consolidation of the Diné College Audit and Finance Committee with the Diné College Investment Committee.

Read into record by Regent Toadecheenie.

Motion by Regent Dr. Lewis Jr. to approve resolution, second by Regent Dennison.

Discussion: Regent Bigman explains the resolution is designed to simplify the committee. As a result, there is the consideration of non-board committee members having voting privileges per current conflict in committee bylaws.

- Regent Toadecheenie notes refer to the committee being a recommending body with voting privileges.

Vote for approving motion: 5-0-1. Regent Begay abstains.

[Motion by Dr. Lewis Jr. to add resolution 8H, “Approving the Digital Arts Certificate and the Art Endorsement Certificate.”, Second by Regent Begay. Vote: 6-0-0.]

Action Item 8 “H” – Approving the Digital Arts Certificate and the Art Endorsement Certificate.

Read into record by Regent Toadecheenie.

Motion by Regent Toadecheenie to approve resolution, second by Regent Hoskie.

Discussion: Motion by Regent Dr. Lewis to amend resolution by correcting typo by removing the word “degree” and adding standard verbiage under Therefore #2. Second by Regent Toadecheenie.

Vote for approving motion: 6-0-0.

Vote for amending motion: 6-0-0.

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<p>XII. Executive Session: The meeting did not hold an executive session.</p>		
<p>XIII. Next Meeting:</p> <ul style="list-style-type: none"> ▪ Board of Regents Regular Meeting Friday, November 9, 2018, 9 a.m. Proposed Location: 620C BOR Conference Room. Tsaile, AZ 		
<p>XIV. Adjournment: Motion to adjourn by Regent Dennison, second by Regent Hoskie. Vote: 6-0-0. Discussion: None. Meeting adjourned at 12:42 p.m.</p>		

Respectfully submitted by: Michelle Cury, Diné College Board of Regents Executive Assistant