

Troubleshooting Audio Echo or Feedback in a Meeting

There are three main causes of audio echo or feedback in a Zoom meeting

1. A participant has both computer and phone audio active
2. Speakers on participants computers or phones are too close
3. Multiple computers with audio in the same conference/class room

Scenario 1: Both Computer and Phone audio active

- If you are calling in input your participant ID when prompted, or can be done after already in the call.
- Or manually leave the computer audio by clicking the arrow next to the mic and select leave computer audio

Scenario 2: Participants Speakers are too close (causing feedback)

If participants are too close, and both of you have speakers on, have only one speaker running with other devices speakers turned off.

Scenario 3: Multiple participants with audio active (causing echo)

To quickly resolve this the host can mute all attendees. Afterwards inform attendees to only unmute when speaking. If the host knows which attendee is causing the feedback the host can mute just the one individual.

Note: if you are in a conference room with multiple devices they will need to leave audio from their device. Just muting is not enough, only connecting your audio when deemed necessary.

For more detailed steps [Zoom Help Center](#).