Teaching Tips for Online Zoom Classes

- Check with IT to ensure your software is up to date
- Become familiar with Zoom features before the semester begins by scheduling a meeting with the Academic Technologist 928-724-6980
- Schedule your online meeting and login early to prevent delayed start.
  - Can be done via Blackboard, Zoom. or MediaShareIQ
- Coach for online etiquette
  - Ask people to turn on cameras
  - Look at the camera to make eye contact when they ae speaking
  - Mute people who are not contributing
  - Use chat for constructive feedback and comments
- Plan roles for students
  - Consider asking students to assist you during sessions. Students can act as a co-host or panelist to assist peers with tech issues and monitor chat.
- Engage students by using poll questions, breakout rooms, and whiteboard activities
- Use the screen annotation tools to pinpoint topics during lectures