

# DINÉ COLLEGE **NEW/TRANSFER STUDENT** ADMISSION CHECKLIST

## Online Admission Application- <https://www.dinecollege.edu/admissions/admissions/>

*\*\$20 Admission Application Fee for New/Transfer Students for Spring 2023 Semester is covered by grant*

- New Students Click on “First Time Student” tab and Transfer Students click on “ Transfer Student” tab as you visit the link above
- Additional admission will be required for Bachelor degree seeking students

## Official High School Transcript with graduation date or High School Equivalency Credential (GED, HISET, or TASC) with test scores

*There are four alternative routes a student can submit their Official High School Transcript to Diné College Admissions Office:*

1. Student can contact high school for official transcript, have the School Administrator email your transcript to Diné College Admissions Office at [admissions@dinecollege.edu](mailto:admissions@dinecollege.edu), along with a statement assuring your official High School transcript is on its way (via-mail).
2. Student can complete a Diné College High School Transcript Request Form and turn into Diné College Admissions Office by the following:  
a. Email completed form to [admissions@dinecollege.edu](mailto:admissions@dinecollege.edu) OR b. Turn completed form in-person at one of the 7 Diné College campuses

**Download Diné College High School Transcript Request Form -[www.dinecollege.edu/admissions/registration-information/](http://www.dinecollege.edu/admissions/registration-information/)**

3. Student can turn in an official high school transcript in-person at one of the 7 Diné College campuses, however, the official high school transcript must be in sealed enveloped that the school should have prepared.
4. Student can complete a Diné College High School Transcript Request Form and email/fax/mail it to the High School they graduated from.

**\*High School Equivalency Credential (GED, HISET, or TASC) with test scores can be emailed to Diné College Admissions Office at [admissions@dinecollege.edu](mailto:admissions@dinecollege.edu)**

## Official College/University Transcript from other accredited Colleges/Universities previously attended, thus including AP courses or Dual Credit

1. Diné College Admissions Office accepts electronic transcript(s), such as Parchment and National Student Clearing House, through email and has be to directly sent from the College/University. Official electronic transcript(s) can be emailed to [admissions@dinecollege.edu](mailto:admissions@dinecollege.edu)
2. Official College/University transcripts can be mailed to the Diné College Admissions Office.

## Official Certificate of Indian Blood (CIB) or Enrollment Card (applies to registered American Indian students only and must match Full Legal Name)

*There are four alternative routes a student can submit their Official CIB to the Dine' College Admissions Office:*

1. Student can complete a Diné College CIB Request Form, scan/email to Dine' College Admissions Office at [admissions@dinecollege.edu](mailto:admissions@dinecollege.edu). Their Office will send completed form to Navajo Nation Vital Records Office, who in return will send student's Official CIB to Diné College Admissions Office.

**Download Diné College CIB Request Form -[www.dinecollege.edu/admissions/registration-information/](http://www.dinecollege.edu/admissions/registration-information/)**

2. Student can complete a Diné College CIB Request Form and email/fax to Navajo Nation Vital Records Office. If you decide to email Diné College CIB Request Form please include Diné College Admissions Office within email.
3. If a student has an extra official CIB document they can submit document to Diné College Admissions Office by the following:  
a. Turn document in-person at one of the 7 Diné College campuses OR b. Mail document to Diné College Admissions Office
4. Student can fill out a Diné College CIB Request Form and mail-in to the Navajo Nation Vital Records Office.

**\*\*\*IMPORTANT NOTICE\*\*\*** *The Official Documents you submit to the Diné College Office of Admissions are part of your permanent educational records at Diné College and will not be released back to you at any time.*

*Please turn in all applicable official documents ASAP to the Diné College Admissions Office. If one document is missing it will hold up your enrollment into Diné College, delaying registration.*

### DINÉ COLLEGE OFFICE OF THE REGISTRAR AND ADMISSIONS

Phone: (928) 724-6634/6635/6638

Email: [admissions@dinecollege.edu](mailto:admissions@dinecollege.edu)

Mail: Diné College Admissions Office

P.O. Box C-02

Tsaile, AZ 86556



# DINÉ COLLEGE TO DO LIST

*\*Diné College Campuses are open to in-person visits, however, please keep in mind that we are continuing to practice COVID safety measures. Visitors will be required to wear a mask at all times while on campus and practice social distancing until further notice. COVID vaccination is highly encouraged.*

## COMPLETE ADMISSION PAPERWORK

Fall/Spring/Summer Deadline: \_\_\_\_\_  
(LAST DAY TO REGISTER) (turn in all required paperwork before this date)

- Contact Admissions Office for Registration Clearance  
\*Admissions Office—admissions@dinecollege.edu  
(928) 724-6634/6635/6638

## TUITION STATEMENT

Inquiries regarding cost, charges, and more should contact Cashier's Office—(928) 724-6684/6687 or (505)368-3528  
grclaw@dinecollege.edu or ktsinnie@dinecollege.edu

## ALEKS MATH PLACEMENT TEST

Student will take ALEKS if they haven't taken/passed a college math class. Test occurs on campus, is untimed, goes by Student's pace, and 1-3 hours should be set aside for test. Schedule an appointment, walk-ins welcome.

Learning Center—(928) 724-6726 or (505)368-3626  
dlshay@dinecollege.edu or cnbowman@dinecollege.edu

## NAVAJO PLACEMENT TEST

To enroll in a Navajo Language Class, student will have to take Navajo Placement Test, set aside 5-20 minutes for test. Schedule an appointment.  
alang@dinecollege.edu or 928-724-6658

## CREATE ConexED ACCOUNT

Software allows students to communicate and schedule appointments with campus departments/staff/advisors. Here is the URL: <https://dinecollege.craniumcafe.com/login>

## SCHEDULE ADVISING APPOINTMENT

Book an appointment through ConexEd, talk with Advisor about registration, degree program checklist, academic placement, semester course schedule, and more.

Student Success Center—(928) 724-6855 or (505)368-3621  
DC-Advisors: dcadvisors@dinecollege.edu

Appointment Date: \_\_\_\_\_

Time: \_\_\_\_\_

Advisor's Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## GET SCHOOL EMAIL/ACCOUNT

Campus Departments/Faculty contact students through school email and school account gives access to online registration, class schedule, and more.

\*IT Department Help Desk—gedison@dinecollege.edu  
(928)724-6675

## GET STUDENT ID

Students will work with the campus they are attending to Obtain Student ID. See an Advisor for more information.

## APPLY FOR FAFSA/SCHOLARSHIPS

Need help applying for FAFSA and Scholarships, book an appointment with Financial Aid & Scholarships Office.

*Schedule through ConexEd or directly contact their office.*

\*Financial Aid & Scholarships Office—finaid@dinecollege.edu  
(928)724-6730 or (505)368-3511

Appointment Date/Time: \_\_\_\_\_

## ORDER BOOKS

Students can order books from Efollet. If using book voucher or Financial Aid contact Financial Aid & Scholarships Office about funding/payment.

Efollet URL: [www.bkstr.com/dinecollegestore/home](http://www.bkstr.com/dinecollegestore/home)  
1(800)381-5151

\*Book Store—bookstore@dinecollege.edu  
(928)724-6750

## COMPLETE HOUSING APPLICATION

Student Dormitory/Family Apartments are only available at Diné College Tsaile, AZ Campus.

Housing URL: [www.dinecollege.edu/admissions/residence-life/](http://www.dinecollege.edu/admissions/residence-life/)  
\*Residence Life—residencelife@dinecollege.edu  
(928)724-6782

## ATTEND NEW STUDENT ORIENTATION

Contact First-Year Experience Program or an Advisor for NSO event date and more.

NSO URL: [www.dinecollege.edu/current\\_students/advisement/#02-orientation](http://www.dinecollege.edu/current_students/advisement/#02-orientation)  
\*First-Year Experience Program—fyeprogram@dinecollege.edu  
(928)724-6853/6850

## ATTEND 1ST DAY OF CLASS

Classes Start: \_\_\_\_\_

## FOR HELP/ASSISTANCE CONTACT

recruitment@dinecollege.edu or (928)724-6696

empaul@dinecollege.edu or (505)368-3631

2023 Spring  
Semester

Registration Begins: October 28, 2022  
Classes Start: January 17, 2023

2023 Fall Semester  
& Summer Session(s)

Registration Begins: April 13, 2023