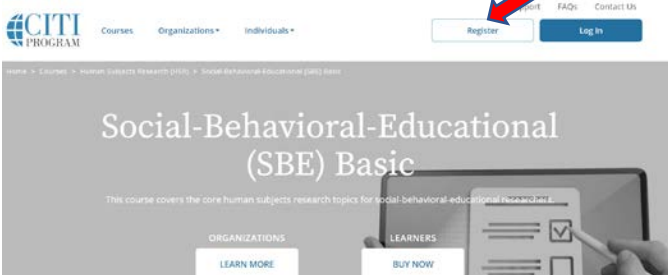


INSTRUCTIONS FOR ENTERING CITI TRAINING

CITI training can be obtained for free through the website linked below. Click on “Register” in the upper right corner (See Step 1), and enter “Northern Arizona University” in the first text field under “Select your organization affiliation” (See Step 2).

[LINK TO CITI TRAINING](#)

Step 1. Click on Register



Step 2. Enter Northern Arizona University in the box.

A screenshot of the 'CITI - Learner Registration' form. It shows a progress bar with steps 1 through 7, where step 1 is selected. The current step is 'Select Your Organization Affiliation'. Below the heading, there is a text box for entering the organization name, with a red arrow pointing to it. The text below the box reads: 'This option is for persons affiliated with a CITI Program subscriber organization. To find your organization, enter its name in the box below, then pick from the list of choices provided.'

Step 3. Check both boxes agreeing to terms. We have a legal agreement with NAU. Click Continue.

A screenshot of the 'Select Your Organization Affiliation' form. The organization name 'Northern Arizona University' is entered in the text box. Below the text box, there are two checkboxes: 'I Agree to the Terms of Service and Privacy Policy for accessing CITI Program materials.' and 'I affirm that I am an affiliate of Northern Arizona University.' Both checkboxes are checked, with red arrows pointing to them. At the bottom of the form is a blue button labeled 'Continue To Create Your CITI Program Username/Password'.

Step 4. Create a profile using your Dinè College email address.

A screenshot of the 'Personal Information' form. It contains several text input fields: 'First Name', 'Last Name', 'Email Address', and 'Verify email address'. Below these are fields for 'Secondary email address' and 'Verify secondary email address'. A blue button at the bottom left is labeled 'Continue To Step 3'.

Step 5. When you come to a list of course options, select the course that says “Basic: Social, Behavioral, Educational” or something very similar to that. From there it should progress smoothly. You will need to have a screenshot of your certificate; there will not be a way to download it.